**MV SILVER MOON**

**PLANNED MAINTENANCE INSTRUCTIONS**

**FOR**

**DECK EQUIPMENT**

**PLANNED MAINTENANCE RECORD CHART**

**PLANNED MAINTENANCE INSTRUCTIONS**

The choice of Planned Maintenance System implemented onboard will be decided by the Technical Superintendent and the Master, at the time of Start-up, or at any time change appears necessary. Where the Company has provided the Planned Maintenance System on Forms OP 27 & OP 29, the following instructions are to be followed.

The Planned Maintenance Instructions for Deck Equipment are designed to run in annual cycles.

The date on which a planned maintenance item is completed should be entered in the appropriate box.

The Planned Maintenance Record Chart duly filled in will show which maintenance schedules have been completed.

The frequency at which planned maintenance routines must be carried out is indicated on the chart by the non-shaded areas.

The "Original" Planned Maintenance Record Chart is to be retained on board in the Ship's Deck Planned Maintenance File.

**A copy of the Planned Maintenance Record Chart for the previous year is to be sent to the Technical Department on the 1st of January each year.** A copy of the Deck Equipment Planned Maintenance Monthly Report OP 29 is to be sent to the Technical Department with the monthly mail.

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| **WEEKLY ITEMS** | Year: | | | | | | | | | | | | | | | | | | | | | | | |
| J | | F | | M | | A | | M | | J | | J | | A | | S | | O | | N | | D | |
| W1. FW Bunker hoses, chlorination and visual inspection |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| W2. FW hoses coupling and stainless steel clamps |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| W3. FW stations connections and loading filters |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| W4. Open decks FW fountains back flow valves |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| W5. Swimming pool machinery room visual inspection |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **MONTHLY ITEMS** | Year: | | | | | | | | | | | | REMARKS |
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| J | F | M | A | M | J | J | A | S | O | N | D |
| M1. Weather Hatch Dk 3 – next to Engine office |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M2. Weather door Dk 4 - aft mooring station to crew bar |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M3. Weather door Dk4- aft mooring station to crew gym |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M4. Weather door Dk 4 - aft mooring station to store |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M5. Weather door Dk 4 - aft mooring station to crew corr |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M6. Weather dr Dk 4-aft mooring station to vertical escape |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M7. Weather Hatch Dk 4 – Vertical Escape to Aft Mooring |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M8. Weather Hatch Dk 5 – Bosun’s Store |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M9. Weather door Dk 6 – Forward Mooring Station Access |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M10. Weather Hatch Dk 6 – Forward Mooring to Bosun’s Store |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M11. Weather door Dk 7 – Forward Open Dk Access |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M12. Weather Hatch Dk7 – Forward Open Dk to Forward Mooring Station |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M13. Shell door pax embarkation port fwd deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M14. Shell door Bunker Station port/stbd. deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M15. Shell door Provision port/stbd. aft deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M16 Shell door tender pontoons port/stbd deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M17. Shell door Incinerator port deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M18. Shell door pax embarkation port fwd deck 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M19. Shell door Water Embarcation port/stbd deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M20. Shell door Mooring Observation Platform Port/Stbd |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M21. Shell door Shore Connection Port & Stbd |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M22. Fwd Mooring .station – Pedestal fair leads |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M23. Fwd. Moor. station - Overheads roll fair lead spring |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M24. Fwd. Mooring station - Roller fair leads |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M25. Aft Mooring station – Pedestal fair leads |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M26. Aft Moor. station - Overheads roll fair lead spring |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M27. Aft mooring station – Roller fair leads |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M28. Forward mooring ropes – Visual inspection |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M29. Aft mooring ropes – Visual inspection |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M30. Fresh water bunkering hose - Chlorination |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M31. Inspection of Antennas Structures |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M32. Bridge Windows and their fittings |  |  |  |  |  |  |  |  |  |  |  |  | Staff Captain (inspect if glass and supporting elements (frame, fixtures, gaskets etc) are structurally strong with a sound integrity free from compromising corrosion etc or other damage |

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| **QUARTERLY ITEMS** | **Year: 2021** | | | | | | | | | | | | REMARKS |
| J | F | M | A | M | J | J | A | S | O | N | D |
| Q1 Deck 7 fwd crane falls – greasing. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q2 Deck 5 aft Zodiac crane falls – greasing. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q3. Gangway port side falls deck 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q4. Gangway starboard side falls deck 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q5. Gangway pulleys port side deck 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q6. Gangway pulleys stbd. side deck 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q7. Chain Locker port |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q8. Chain locker stbd |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q9. Spare anchor – Shackle & securing |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q10. Disinfecting of showerheads |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **SIX MONTHLY ITEMS** | **Year:** | | | | | | | | | | | | REMARKS |
| J | F | M | A | M | J | J | A | S | O | N | D |
| H1.Stbd. Anchor windlass – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H2. Port Anchor windlass – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H3. Fwd.station - Port side fwd. Winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H4. Fwd. Station – Port side aft winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H5. Fwd. Station –Stbd. Side fwd.winch- Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H6. Fwd.station – Stbd. Side aft winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H7. Aft station – port side fwd winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H8. Aft station – port side aft winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H.9. Aft station - stbd. Side fwd winch – brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H10. Aft station stbd. Side aft winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **ANNUAL ITEMS** | **Year:** | | | | | | | | | | | | REMARKS **(See related OP23)** |
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| J | F | M | A | M | J | J | A | S | O | N | D |
| A1. FW 11 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A2. FW 11 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A3. FW 11 CS |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A4. FW 11 CP |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A5. FW 12 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A6. FW 12 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A7. FW 12 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A8. FW 13 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A9. FW 13 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A10. FW 13 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A11. FW 14 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A12. FW 14 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A13. WB 1 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A14. WB 2 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A15. WB 3 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A16. WB 5 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A17. WB 8 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A18. WB 8 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A20. WB 10 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A21. WB 10 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A22. WB 11 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A23. WB 12 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A24. WB 12 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A25. WB 13 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A26. WB 14 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A27. WB 15 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A28. TFW 9 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A29. Heeling Tank 08 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A30. Heeling Tank 08 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A31. VOID 0C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A32. VOID 1S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A33. VOID 1P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A34. VOID 2C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A35. VOID 4C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A36. VOID 5C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A37. VOID 6C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A38. VOID 7C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A39. VOID 8C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A40. VOID 9C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A41. VOID 10C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A42. VOID 11C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A43. VOID 12C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A44. VOID 13C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A45. VOID 14C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A46. VOID 16C |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **DRY DOCKING ITEMS** | **Year:** | REMARKS |
| DD.1 All vessel’s windows and portholes and their fittings |  | Structural inspection for sound integrity by a specialized Company (including associated shutters, deadlight covers, storm covers etc and their adequate thickness) |
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